



Tuscany School Digital Citizenship Acceptable Use Policy

This agreement is part of the CBE Digital Citizenship Process.
Students must agree:

- to be compliant with [Administrative Regulation 1062: Use of Electronic Resources](#).

Full Digital Citizenship Plan document can be found on the [Tuscany School Website](#).

1. Digital Access:

- I will access only those resources that have been authorized by CBE staff and will not access resources for others, or ask others to access resources on my behalf, where authorization does not exist.

2. Digital Commerce:

- I know that school is not a place to make digital purchases.

3. Digital Communication:

- I will follow the established rules and use approved methods of digital communication when at school and at home.
- I will use ethical and respectful behaviour when conversing online or posting material.
- I will not disclose or post confidential, personal or sensitive information pertaining to myself or other persons, including but not limited to family members, teachers, students or friends.

4. Digital Literacy:

- I will use and apply new technologies that are appropriate and support my learning.

5. Digital Etiquette:

- I will use technology in ways that meet the established rules and behaviour expectations of my learning environment.
- I will make sure that my use of technology does not interfere with carrying out assignments, roles and responsibilities.

6. Digital Law:

- I will be a good online digital citizen and not do anything that hurts other people or is against the

law.

- I will respect digital copyright and fair use of content.

7. Digital Rights and Responsibilities:

- I will treat others the way that I wish to be treated when using technology. I will keep in mind that my technology use affects others.
- I will help others understand how to have fun and learn things online and teach them things about the internet, computers and other technology.
- I will tell my teachers/parents or other responsible adults right away if I come across any information that makes me feel uncomfortable. I understand that to have technology rights that I have to be responsible in my actions as well.

8. Digital Health and Wellness:

- I will tell my teachers/parents if I experience any pain or discomfort when using technology. I will remember that I need to balance technology use with other activities.

9. Digital Security:

- I will not share my passwords with anyone other than my parents and Tuscany School staff.
- I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message that is not appropriate. If I do I will tell my parents or a responsible adult right away so that I can get the support I need.
- I will make sure that security systems are not intentionally bypassed and evidence of inappropriate activities are not deleted.

Student Name

Parent Name

Teacher

Student Signature

Parent Signature